



PRINCE2™ Conversion

Duration: 2 days

The aim of this course is to prepare people who have already passed their PRINCE2™ Foundation exam to move to the 'next level' – the PRINCE2™ Practitioner examination. This course is also suitable for delegates wishing to re-register their PRINCE2™ Practitioner Qualification.

The course follows the standard syllabus issued by the PRINCE2™ Examinations Board, which focuses on the PRINCE2™ framework and how this might be applied pragmatically to real projects.

Objectives

- Understand the need for project management and how PRINCE2™ meets that requirement
- Understand the PRINCE2™ process model and apply the PRINCE2™ processes
- Design a robust and appropriate project organisation
- Apply appropriate controls at different levels and at different points in the life cycle of a project
- Take the PRINCE2™ Practitioner examination paper.

Content

Background & Objectives

- Foundation and Practitioner – the differences
- Review of current knowledge

Project organisation

- Organisational structure
- Roles and responsibilities
- The project board
- The project manager
- Team management
- Project assurance
- Project support

Planning

- Purpose and importance
- Components & types of plan
- Planning techniques – the focus on products

Project control

- Stage assessments
- Establishing project and stage tolerance
- Checkpoints & highlight reports
- Handling exception situations
- Project reporting

Quality

- Ensuring quality
- Quality planning
- The Quality Path

Configuration Management

- Five features of CM
- Configuration Librarian
- CM Library

Processes

- Starting up and initiating a project
- Directing a project
- Managing stage boundaries
- Controlling a stage
- Managing product delivery
- Closing a project

PRINCE2 in practice

- Tailoring PRINCE2™ for different business environments
- Scaling PRINCE2™ for use with projects of different type and/or size
- Implementing PRINCE2™
- Project documentation and filing

Exam Tips and Techniques

- Answering styles
- Coping with Case Studies

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